Provider Information Resources - Documents/Publications

REGULATIONS
Internet Access – STATE OF ALASKA    http://www.alaska.gov

REFERENCE MATERIALS
Internet Access - STATE OF ALASKA, DHSS/DBH   http://health.hss.state.ak.us/dbh/
  • Program Policies & Claims Billing Procedures Manuals
  • Training Materials
  • Frequently Asked Questions/Answers
  • Links
Internet Access – FISCAL AGENT – Xerox    http://www.medicaidalaska.com
  • Program Policies & Claims Billing Procedures Manuals
  • Forms

How to find Regulations on the Internet

START at the Alaska State home page http://www.alaska.gov
  – select “Find State Statutes & Regulations” located under the heading “Services” midway down page
  – scroll down and find the heading labeled “Alaska Law Resources” and then select "Alaska Administrative Code”
  – select "Title 7 - Health and Social Services"
• Select Part 5 entitled “Services for Behavioral Health Recipients, Seniors, and Persons with a Disability (7 AAC 70 – 7 AAC 75)” [NOTE: This content is not applicable to Mental Health Physician Clinics, Physicians, ANPs, or Psychologists]
  – Chapter 70 – Behavioral Health Services
    • Applicability & Scope; BH Services Provider Qualifications; BH Services Interim Standards for Operation; General Provisions
• Select Part 8 entitled “Medicaid Coverage and Payment (7 AAC 105 – 7 AAC 165)”
  – Chapter 105 – Medicaid Provider & Recipient Participation – applicable to all services
    • Provider Enrollment, Responsibilities, Record-keeping, Payments & Overpayment Recovery, Appeals, Sanctions/Restrictions
  – Chapter 110 – Medicaid Coverage; Professional Services – applicable to all services
    • Physician (7 AAC 110.400-455), ANP (7 AAC 110.100-105), Psychologist (7 AAC 110.550)
  – Chapter 135 – Medicaid Coverage; Behavioral Health Services
    • Scope; Recipient Eligibility; Provider Enrollment; Service Authorization; BH Services; Residential BRS, Definitions
  – Chapter 145 – Medicaid Payment; Conditions and Methods – applicable to all services
    • Timely Filing, Reassignment Prohibition , Payment Methodologies, Cost Sharing by Recipients , Out-of-State Coverage/Payment;
  – Chapter 160 – Medicaid Program; General Provisions
    • Program Integrity & Quality Assurance (includes Audits); Third-Party Liability & Estate Recovery
    • Adoption by Reference (7 AAC 160.900)
    • Definitions (7 AAC 160.990) – applicable to all services (in addition to separate definitions included in specific chapters)

How to Find State of Alaska –

Department of Health & Social Services/Division of Behavioral Health (DHSS/DBH) Website

START at the Alaska State home page http://www.alaska.gov
  – Select the “Health” tab located under the heading “Services” midway down page
  – Select “More Dept. of Health & Social Services”
  – Select “Behavioral Health” from within the box on the top right hand side of the page under the heading “Health and Social Services”
• Double-Click on “Regulations & Policies” located in the bottom box on the right hand side of the page under the heading “Resources” to find
  – This Internet Resources document to assist in locating resources via websites
  – Integrated Behavioral Health Services Regulations
  – Provider Communications & Guidance Documents
  – Provider Training Materials
  – Resources (Alaska Screening Tool, form for Client Status Review, form for Crisis Services, and Clinical Record Evaluation tools)
  – Technical Assistance including weekly teleconference call information and training schedule
  – Frequently Asked Questions (FAQs) document
  – Regulation Clarification Process and form

• Double-Click on “Medicaid Related Information” located in the bottom box on the right hand side of the page under the heading “Resources” to find
  – Eligibility Verification System (EVS) User Guide with Behavioral Health Service Limit Codes
  – Links to Provider Program Policies and Claims Billing Procedures Manual/s
  – Links to Service Authorization Request forms
  – List of Covered Medicaid Services and Procedure Codes (updated with 2013 CPT codes)

How to find Alaska Medical Assistance Information using the Fiscal Agent’s Website

• Start at the fiscal agent’s Alaska Medical Assistance page (http://www.medicaidalaska.com)
• Select “Provider” located in the horizontal list at the top of the home page
  ➢ Select “Provider Manuals” from the drop-down box then click on the words “click here” in blue print at the bottom of the box to open the provider manuals
  ➢ A bookshelf will appear with all AK Medicaid provider manuals – Select the book/manual for the provider type
    – Program Policies & Claims Billing Procedures Manuals
      • CBHC - Community Behavioral Health Services Providers
      • MHPC - Mental Health Physician Clinic Services Providers
      • RBRs – Residential Behavioral Rehabilitation Services Providers
      • Inpatient Psychiatric (includes residential psychiatric treatment centers)
      • Other Service Providers (Physician, Advanced Nurse Practitioner, Federally Qualified Health Center, Tribal Services, School Based Services, etc.)
    – Claim Form Instructions
      • CMS-1500 Professional Services (Set B is for use by outpatient behavioral health services providers)
      • UB-04 Institutional Services (inpatient and residential psychiatric treatment center services)
• Select “Documentation” located in the horizontal list at the top of the home page
  ➢ Select “Documents and Forms” from the drop-down box
    – Error Codes
    – Third-party Liability (TPL) Carrier Lookup – to find TPL carriers by code
    – Fee schedules - for Physicians, ANPs, and Psychologists billing independently
    – Enrollment Forms
      • Provider Enrollment Application forms
      • Information Submission Agreements
    – select “Provider Updates”
      • Manual replacement pages and other updates
    – Select “Companion Guides” for Electronic Transaction specifications other information for becoming an electronic submitter/receiver
• Select “Directories” located in the horizontal list at the top of the home page
  ➢ Select among the drop-down box choices for locating providers participating in Alaska Medical Assistance, State of Alaska offices and mailing addresses